### **Public Document Pack**

To: Forum Members: Fiona Bridger-Wilkinson, Patricia Brims, Sarah Brinkley, Nathan Butler- Broad, Fadia Clarke, Jeanette Clifford, Paul Dick, Reverend Mary Harwood, Jon Hewitt, Kate House, Peter Hudson, Brian Jenkins, Catherine Morley, Chris Prickett, David Ramsden, Clive Rothwell, Eileen Selsey, Graham Spellman, John Tyzack, Keith Watts, Stacey Williams and Charlotte Wilson

Councillors: Councillor David Allen and Councillor Irene Neill

Officers: Carolynn Loosen, Ian Pearson and Claire White

### SCHOOLS FORUM AGENDA

### Monday, 9th December, 2013

5.00 pm in the Shaw House Church Road Newbury RG14 2DR

Item a	Ind Presenting Officer	Page No.
1	Apologies	
2	Minutes of previous meeting dated 7th October 2013	1 - 8
3	Actions arising from previous meeting	
4	Declarations of Interest	
5	Membership Carolynn Loosen	
ltem	ns for Decision	
6	Growth Fund Claire White	9 - 14
ltem	ns for Discussion	
7	DSG Budget 2014/15 (verbal) Claire White	
8	Update on High Needs Funding Arrangements 2014/15 Jane Seymour	
9	Update on Early Years Funding Maria Shepherd	15 - 20
10	Update on PRU Funding Arrangements 2014/15 Cathy Burnham	21 - 28
11	Update on Schools in Financial Difficulty Clare Warren	29 - 30

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12	DSG Budget Monitoring Month 7	31 - 36
	Ian Pearson / Shannon Coleman-Slaughter	

### **Items for Information**

None

### **Any Other Business**

Schools Forum Operational & Good Practice Guide

**CAPITA Conference on School Funding Reform** 

# Agenda Item 2

### Minutes of a Meeting of the Schools Forum Monday 7th October 2013 Shaw House

Fiona Bridger-Wilkinson Present: Patricia Brims Sarah Brinkley Fadia Clarke Jeanette Clifford Jacquie Davies (substitute) Paul Dick Reverend Mary Harwood Jon Hewitt Peter Hudson Brian Jenkins Kate House David Ramsden Clive Rothwell Graham Spellman John Tyzack Glyn Whiteford Charlotte Wilson

Councillor David Allen Councillor Irene Neill

Melanie Ellis Carolynn Loosen Ian Pearson Jane Seymour Claire White

Headteacher Governor Headteacher **Deputy Principal** Governor Headteacher Headmaster Church of England Representative Headteacher Governor Early Years PVI Representative Headteacher Headteacher Governor Roman Catholic Representative Governor Headteacher Headteacher

Shadow Portfolio Holder for C&YP Executive Portfolio for C&YP

Chief Accountant Schools' Funding Officer Head of Education SEN Manager Schools' Finance Manager Victoria Park Nursery School **Brimpton Primary School** John O'Gaunt School Newbury College St Bartholomews School Alternative Curriculum Kennet School Oxford Diocese The Castle School Mortimer St Johns Infant School Jubilee Day Nursery The Ilsleys Primary School Little Heath School John O'Gaunt School Portsmouth Diocese Falkland Primary School **Denefield School Trinity School** 

#### 1. APOLOGIES RECEIVED

Nathan Butler-Broad
Catherine Morley
Chris Prickett
Keith Watts

Headteacher Headteacher Headteacher Union Representative Spurcroft Primary School Theale Primary School Streatley Primary School

#### Action

#### 2. MINUTES OF PREVIOUS MEETING DATED 15<sup>TH</sup> JULY 2013

The minutes of the meeting 15<sup>th</sup> July incorrectly listed Jeanette Clifford as absent when she had arrived late.

The minutes of the meeting on 15<sup>th</sup> July were approved subject to the above change.

#### 3. ACTIONS ARISING FROM PREVIOUS MEETINGS

Item 3 Shannon Coleman-Slaughter has circulated her response to Stacey

	Williams to all Schools Forum members and there were no queries arising from members on this matter.	
	Item 5 - Membership	
	The Early Years Steering Group is to discuss who will be the Early Years PVI representative at their next meeting on the 14 <sup>th</sup> October.	
	ACTION: Brian Jenkins to communicate the decision to the Clerk of the Schools' Forum.	B Jenkins
4.	DECLARATIONS OF INTEREST	
	Fadia Clarke declared an interest in item 10.	
5.	APPOINTMENT OF CHAIR AND VICE CHAIR	
	John Tyzack was elected as Chair for 1 year. There were no nominations for Vice Chair and the appointment will be revisited at the next meeting.	
	ACTION: Appointment of Vice Chair.	Forum
6.	SCHOOL FORMULA PROPOSAL 2014/15	
	The consultation closed on 20 <sup>th</sup> September and 5 responses were received in relation to sparsity and deprivation. The sparsity and deprivation factors were reviewed again by the Heads Funding Group at their meeting on 27 <sup>th</sup> September.	
	Claire White presented the analysis and recommendations from the Heads Funding Group on the various options for the school funding formula for 2014/15.	
	Sparsity Factor	
	The Sparsity factor is not targeting all small schools just those with an average distance of two miles or more from the next school. Only a few schools would qualify for the funding (by just being over the 2 mile criteria) which would be at the expense of all other schools including the other small schools. It was unanimously agreed that this is not fair or equitable to the small primary schools.	
	DECISION: The Schools' Forum agreed that the original proposal remain with the sparsity factor for 2014/15 for both primary and secondary schools based on a criterion of 3 miles and a lump sum of £100k.	
	Deprivation	
	Comprehensive modelling has been completed using various combinations of IDACI, FSM and Ever6 FSM to establish the most effective combination for targeting funding. It was agreed by the majority that the Ever6 Free School Meals method is preferable to Free School Meals method as it captures those pupils that drift in and out of Free School Meals. There were discussions over the accuracy of IDACI and with the exception of Glyn Whiteford of Denefield it was agreed to stick to the original proposal of reducing the proportion of funding	

	n agre	eed that the original proposal remain privation funding in 2014/15 being 25%	
		eed to the formula proposal as set out the Council's Executive for approval.	C White
DE-DELEGATIONS / BUY BACI	KS 20 <sup>-</sup>	14/15	
lan Pearson presented a report of	on the	proposed arrangements for 2014-15.	
• •	ools bi	ment for schools in financial difficulty ut there is no option to pool; the service Accountancy buy-back.	
required to make the pooling dec	ision f	resentatives on the Schools' Forum are or their own school phase. The vote for representatives present as follows:	
Behavioural Support Includes support for class teache	ers for	individual pupils or groups, and training.	
Primary: pool funding	4 for	0 against	
Secondary: pool funding	3 for	0 against	
		oort for pupils who speak English as an psy, Roma and Traveller heritage.	
Primary: pool funding	4 for	0 against	
Secondary: pool funding	3 for	0 against	
	TU rep on took	resentatives, including provision of advice place on whether the unions should pay rely on regional or national	
Primary: pool funding	4 for	0 against	
Secondary: pool funding	3 for	0 against	
<u>Contingency for schools in finance</u> The provision of financial suppor funding.		<u>iculty</u> nools over and above their formula	
Primary: pool funding	4 for	0 against	

7.

Secondary: not to be pooled 3 for 0 against

## DECISION: The Schools' Forum unanimously agreed the proposal for the de-delegations 2014-15.

#### 8. RETAINED FUNDING PROPOSALS

Claire White presented a report on the criteria to be used for 2014/15 for the Growth Fund and Falling Rolls Fund and the sums to be top sliced from the DSG. West Berkshire currently operates a growth fund, but more detailed guidelines have been produced by the DfE for 2014/15 which necessitates a revision of the current scheme. The falling rolls fund is a new optional fund for 2014/15.

#### Growth Fund

#### New School

Funding payable to cover pre-opening costs, such as the Headteacher and other staff, recruitment costs prior to opening and an initial equipping allowance where the school is opening in response to basic need in the area.

Funding will be actual cost of the Headteacher prior to the school opening for up to one full term, plus a fixed lump sum of £25,000

#### **Extending Age Range**

Funding payable to a school which has extended its age range in agreement with the authority in response to basic need in the area.

Funding will be total AWPU per additional pupil in the new class (pro rata for the remainder of the financial year) plus a fixed lump sum of £10,000 per new class for set up costs

#### **Provision of an Extra Class**

Funding will be total AWPU per additional pupil in the new class up to a maximum of £50,000 per class (approx. 17 pupils in primary, 11 pupils in secondary) pro rata for the remainder of the financial year. £50,000 will pay for a full time teacher at MS3, a term time only Teaching Assistant, and approximately £9,000 for other costs.

#### Increase in Pupil Admission Number (PAN)

Funding payable where a school has increased its admission number by 5 or more pupils in agreement with the authority, but this has not necessitated an additional class, or is not in response to basic need for a bulge class or general pupil number growth in the area.

Funding will be 50% of the AWPU per additional pupil up to a maximum of

£25,000 (approx. 17 pupils in primary, 11 pupils in secondary) pro rata for the remainder of the financial year.

#### Infant Class Size

This is payable to a school with infant classes which is required to set up an additional class in the Autumn term as required by infant class size regulations, and the school cannot accommodate all its additional reception and Key Stage 1 pupils in classes of 30 or less i.e. the total number of pupils in the 3 year groups exceeds a multiple of 30.

In order to qualify for the additional funding, the school must have set up an additional class and employed an additional teacher, and must not have exceeded its admission number unless requested to by the LA.

Funding will be a fixed sum of £40,000 for each new class (to pay for a mid grade TMS teacher plus a teaching assistant), pro rata for the remainder of the financial year.

## DECISION: The Schools' Forum unanimously agreed the criteria for the Growth Fund and to top slice £250,000 from the DSG for this fund.

### Falling Rolls Fund

Funding payable where a school has agreed with the LA to provide an extra class in order to meet basic need (either as a bulge class or as an ongoing commitment). From 2014/15, local authorities may top slice the DSG in order to create a small fund to support good schools with falling rolls. This is for where a population bulge is expected in the future but where a good and necessary school or academy currently has surplus places and faces an unmanageable funding shortfall in the short term.

The school must have been judged good or outstanding at their last OFSTED inspection.

Surplus capacity exceeds 10% of the published total school capacity.

Local planning data shows a requirement for at least 50% of the surplus places within the next 3 years

Without additional funding, the school will need to reorganise (reduce the number of classes) and make redundancies in order to avoid going into deficit and contain spending within its formula budget allocation based on the current pupil numbers and the staffing structure that this supports. This will need to be visible in the school's forward budget plan.

Where a school meets the above criteria, funding will be provided equivalent to the staffing cost of continuing to run the additional class at a fixed sum of £40,000 per class. This will be pro rata for the remainder of the financial year.

## DECISION: The Schools' Forum unanimously agreed the criteria for the Falling Rolls Fund and to top slice £120,000 from the DSG for this fund.

#### 9. ADDITIONAL SEN FUNDING PROPOSAL

Claire White presented a report on proposed methodology for dealing with schools with disproportionately large SEN costs. Three options were discussed:

Option 1 - A payment to schools where the actual number of high needs pupils is significantly above the average.

Where the actual number of high needs pupils per school is above 2% primary (1 high needs pupil in every 50) or 4% secondary (1 high needs pupil in every 100), rounded up, each additional pupil will attract the first £6,000 as additional funding alongside the top up.

Option 2 - A payment to schools where the actual number of high needs pupils is significantly above the average.

The actual number of high needs pupils per school is expressed as a percentage of the total number of pupils. Where the percentage is greater than 0.75% above the average (2.35% primary, 3.09% secondary), the school receives a payment of  $\pounds$ 6,000 per percentage point above that.

Option 3 - A payment to schools where the total cost of their high needs pupils is above the average notional SEN budget allocation.

Of the total delegated budget allocation, 5% is the total notional SEN budget. If 1.5% is allowed for non statemented pupils needs below £6k, this leaves 3.5% of the allocation for the first £6k of high needs pupils. For schools where the cost of the first £6k of its high needs pupils cannot be met from 3.5% of their total budget allocation, the difference is paid (if allowed by DfE rules) or a calculated amount.

## DECISION: The Schools' Forum unanimously agreed option 1 for funding schools with disproportionate SEN costs in 2014/15.

#### 10. FUNDING OF HIGH NEEDS STUDENTS IN FE COLLEGES

Jane Seymour presented a report on Funding on High Needs Students in FE Colleges which the EFA funded up until 31<sup>st</sup> July but is the LA's responsibility from 1<sup>st</sup> August. There is also a change in the eligible age of SEN students from 22-25.

There is a significant shortfall in the funding added to the DSG in order to pay for this commitment – approximately  $\pounds$ 183k received against current estimated cost of  $\pounds$ 893k (these are part year costs).

The overall shortfall includes a shortfall in the EFA element 2 funding of approximately £375k and a shortfall in the element 3 funding where the EFA formula assumes the average top up is £4k. The situation is a national issue which has been raised with the DfE and EFA.

Discussion:	
Peter Hudson – What is the risk of the contingency fund being depleted?	
Based on current students the contingency funding should be sufficient.	
In general any overspend would be first call on next years DSG allocation.	
Graham Spellman – The average cost is very high in Independent Specialist Placements.	
These are students with very complex needs. The strategy is to reduce cost where feasible.	
Davis Ramsden – Value for money monitoring is essential.	
Monitoring and assessing value for money is an on going process.	
DECISION: The Schools' Forum agreed that the shortfall of £709,320 be vired from the DSG High Needs contingency.	S Coleman- Slaughter
11. DSG BUDGET MONITORING MONTH 5	
lan Pearson reported on the DSG monitoring report as at 31 <sup>st</sup> August 2013.	
He tabled a revised format of the appendix to show budgets in their different funding blocks, which the members agreed was a helpful presentation.	
The current DSG forecast variance is £554k overspend, which is mostly made up of predicted overspends in the High Needs Block for Independent Special Schoo and Further Education Top Up Funding.	
12. BENCHMARKING DATA 2013/14	
Carolynn Loosen provided benchmarking data at LA level for planned budget 2013/14 against both statistical neighbours and other unitary authorities.	
ACTION: Benchmarking was requested for guaranteed unit of funding and individual school budget data against pupil attainment data for both statistical neighbours and other unitary authorities.	C Loosen
ANY OTHER BUSINESS.	
There was no other business	
Meeting closed 6:30 p.m.	
	l

Date of next meeting:	Monday 9 <sup>th</sup> December 2013
Time:	5pm
Venue:	Shaw House

# Agenda Item 6

West Berkshire Schools' Forum						
Title of Report:	Growth Fund					
Date of Meeting:	9 <sup>th</sup> December 2013					
Contact Officer(s)	Claire White					
For Decision	1					

#### 1. Background

- 1.1 Under current school funding regulations, Local Authorities are allowed to operate a Growth Fund top sliced from the Dedicated Schools Grant (DSG) to support maintained schools and Academies facing significant pupil number growth, and funding schools where very limited pupil number growth requires an additional class as required by infant class size regulations.
- 1.2 The Schools' Forum agreed the criteria for the 2013/14 Growth Fund at its meeting on 21<sup>st</sup> January 2013, and set aside a budget of £100,000.
- 1.3 The criteria for significant pupil number growth is where there has been growth of 15% primary or 20% secondary in any one year group and that the school has set up an additional class and employed an additional teacher for that year group. Schools meeting this criteria will be funded at 50% of the relevant per pupil funding rate pro rata for the remainder of the financial year.
- 1.4 The criteria for infant class size funding is where an additional class is required in the Autumn term as the total number of reception, year 1 and year 2 pupils exceeds a multiple of 30. The school must have set up an additional class and employed an additional teacher from the Autumn term. Schools meeting this criteria will be funded the cost of a teacher on main scale 3 pro rata from September to March, plus £200 per pupil.
- 1.5 Schools have been asked to submit their requests detailing the circumstances in their school which meet one of the above criteria. Where both criteria are met, the school will be funded at the higher rate. Once the final October census data has been received from the DfE this will be cross checked to the data provided by each school.

#### 2. Payment Requests

2.1 Ten schools have submitted requests which meet the criteria. These are detailed in appendix A.

2.2 The overall position is as follows:

DSG Budget Set Aside	£100,000
Payment Requests	£203,758
Overspend	£103,758

2.3 The overspend will fall on the schools block of the DSG, and will be a first call on next year's DSG allocation unless offset in the current year by underspends in other budgets within this funding block.

Recommendation: Schools' Forum to approve payment of growth funding requests to individual schools, subject to recalculations on receipt of the October census data

#### **Appendices**

Appendix A – Detailed Calculation of Growth Funding per School

Appendix A

#### Growth Fund 2013/14

#### Criteria:

Infant Class size - Additional class required in autumn term as total number of R, yr 1 and yr 2 pupils has now exceeded a multiple of 30 OR

Primary - growth of 15% in any one year group

Secondary - growth of 20% in any one year group

AND

School has set up additional class and employed an additional teacher for that year group

#### Funding:

Infant Class Size - M3 Teacher pro rata from September 2013 to March 2014 = £18,000 + £200 per additional pupil OR

50% of AWPU pro rata from September 2013 to March 2014: Primary £2,844\* 50%\* 7/12 = £829.50 per additional pupil Secondary: £4,332\* 50%\*7/12 = £1,263.50 per additional pupil

The Willows										
Growth					OR	Infant Class Size				
Year Group	Oct-12	Oct-13	Increase	%		Year Group		Oct-12	Oct-13	Increase
Reception	39	45	6	15.38%		Reception		39	45	
Year 1	32	49	17	53.13%		Year 1		32	49	
Year 2	32	37	5	15.63%		Year 2		32	37	
Year 3	32	31	-1	-3.13%		TOTAL		103	131	28
Year 4	20	35	15	75.00%				Jul-13	Oct-13	
Year 5	28	20	-8	-28.57%		No. Classes Req'd		4	5	1
Year 6	10	34	24	240.00%		Actual No. Classes				0
TOTAL	193	251	58	30.05%						
	Jul-13	Oct-13								
Actual No. Classes	10	11	1			Pupils	R	late	Funding	
Actual No. Teachers (F	TE)		2.00				28	200	0	
						Classes				
Pupils	Rate	Funding					0	18,000	0	
58	8 £829.50	48,111				TOTAL			0	
	-									

Growth					OR	Infant Class Size				
Year Group	Oct-12	Oct-13	Increase	%		Year Group		Oct-12	Oct-13	Increase
Reception	85	84	-1	-1.18%		Reception		85	84	
Year 1	60	88	28	46.67%		Year 1		60	88	
Year 2	56	58	2	3.57%		Year 2		56	58	
Year 3			0			TOTAL		201	230	2
Year 4			0					Jul-13	Oct-13	
Year 5			0			No. Classes Req'd		7	8	
Year 6			0			Actual No. Classes		7	8	
TOTAL	201	230	29	14.43%						
	Jul-13	Oct-13								
Actual No. Classes	7	8	1			Pupils	1	Rate	Funding	
Actual No. Teachers (F	TE)		1.80			-	29	200	5,800	
						Classes				
Pupils	Rate	Funding					1	18,000	18,000	
2	9 £829.50	24,056				TOTAL			23,800	

Growth					OR	Infant Class Size				
Year Group	Oct-12	Oct-13	Increase	%		Year Group		Oct-12	Oct-13	Increase
Reception	22	27	5	22.73%		Reception		22	27	
Year 1	13	21	8	61.54%		Year 1		13	21	
Year 2	17	14	-3	-17.65%		Year 2		17	14	
Year 3	18	21	3	16.67%		TOTAL		52	62	1
Year 4	17	22	5	29.41%				Jul-13	Oct-13	
Year 5	21	20	-1	-4.76%		No. Classes Req'd		2	3	
Year 6	22	20	-2	-9.09%		Actual No. Classes		2	2.5	0.
TOTAL	130	145	15	11.54%						
	Jul-13	Oct-13								
Actual No. Classes	5	7	2 (	ok		Pupils		Rate	Funding	
Actual No. Teachers (F1	5.48	6.50	1.02	ok			10	200	2,000	
						Classes				
							0.5	10,285	5,143	from Sep
Pupils	Rate I	unding					1.0	7,715	7,715	from Jan
15	£829.50	12,443				TOTAL			14,858	

Growth					OR Infant Class Size			
Year Group	Oct-12	Oct-13	Increase	%	Year Group	Oct-12	Oct-13	Increase
Reception	60	84	24	40.00%	Reception	6	0 84	
Year 1	60	61	1	1.67%	Year 1	6	0 61	
Year 2	60	60	0	0.00%	Year 2	6	0 60	
Year 3	62	60	-2	-3.23%	TOTAL	18	0 205	2
Year 4	60	61	1	1.67%		Jul-13	Oct-13	
Year 5	62	61	-1	-1.61%	No. Classes Req'd		6 7	
Year 6	63	61	-2	-3.17%	Actual No. Classes		6 7	
TOTAL	427	448	21	4.92%				
	Jul-13	Oct-13						
Actual No. Classes	14	15	1		Pupils	Rate	Funding	
Actual No. Teachers (F1	19.38	20.08	0.71			25 20	0 5,000	
					Classes			
Pupils I	Rate	Funding				1 18,00	0 18,000	
. 21	£829.50	17,420			TOTAL		23,000	

Growth					OR	Infant Class Size				
Year Group	Oct-12	Oct-13	Increase	%		Year Group		Oct-12	Oct-13	Increase
Reception			0	#DIV/0!		Reception		0	0	
Year 1			0	#DIV/0!		Year 1		0	0	
Year 2			0	#DIV/0!		Year 2		0	0	
Year 3	73	78	5	6.85%		TOTAL		0	0	
/ear 4	77	68	-9	-11.69%				Jul-13	Oct-13	
/ear 5	68	76	8	11.76%		No. Classes Req'd		0	0	
Year 6	36	68	32	88.89%		Actual No. Classes				
TOTAL	254	290	36	14.17%						
	Jul-13	Oct-13								
Actual No. Classes	11	12	1 0	ok		Pupils	Ra	ate	Funding	
Actual No. Teachers (FT	11.00	12.00	1.00	ok		-	0	200	0	
						Classes				
Pupils	Rate I	Funding					0	18,000	0	
. 36	£829.50	29,862				TOTAL			0	

Growth					OR	Infant Class Size				
Year Group	Oct-12	Oct-13	Increase	%		Year Group		Oct-12	Oct-13	Increase
Reception	20	20	0	0.00%		Reception		20	20	
Year 1	19	20	1	5.26%		Year 1		19	20	
Year 2	19	20	1	5.26%		Year 2		19	20	
Year 3	0	8	8	800.00%		TOTAL		58	60	:
Year 4			0	#DIV/0!				Jul-13	Oct-13	
Year 5			0	#DIV/0!		No. Classes Reg'd		2	2	
Year 6			0	#DIV/0!		Actual No. Classes		2	2	(
TOTAL	58	68	10	17.24%						
	Jul-13	Oct-13								
Actual No. Classes	2	3	1 (	ok		Pupils	R	ate	Funding	
Actual No. Teachers (F	TE)		1.00	ok		-	2	200	0	
						Classes				
Pupils	Rate	Funding					0	18,000	0	
. 1	0 £829.50	8,295				TOTAL			0	

Growth					OR	Infant Class Size				
Year Group	Oct-12	Oct-13	Increase	%	ÖN	Year Group		Oct-12	Oct-13	Increase
Reception	29	31	2	6.90%		Reception		29	31	
, Year 1	29	33	4	13.79%		Year 1		29	33	
Year 2	28	30	2	7.14%		Year 2		28	30	
Year 3	23	28	5	21.74%		TOTAL		86	94	1
Year 4	26	25	-1	-3.85%				Jul-13	Oct-13	
Year 5	17	28	11	64.71%		No. Classes Reg'd		3	4	
Year 6	20	17	-3	-15.00%		Actual No. Classes		3	3	
TOTAL	172	192	20	11.63%						
	Jul-13	Oct-13								
Actual No. Classes	6	7	1 (	ok		Pupils	R	ate	Funding	
Actual No. Teachers (F	TE)		1.20	ok		•	8	200	0	
						Classes				
Pupils	Rate	Funding					0	18,000	0	
20	-	16,590				TOTAL		,	0	

Hungerford Prima	ry								
Growth					OR	Infant Class Size			
Year Group	Oct-12	Oct-13	Increase	%		Year Group	Oct-12	Oct-13	Increase
Reception	64	65	1	1.56%		Reception	64	65	
Year 1	58	72	14	24.14%		Year 1	58	72	
Year 2	54	56	2	3.70%		Year 2	54	56	
Year 3	54	54	0	0.00%		TOTAL	176	193	17
Year 4	47	53	6	12.77%			Jul-13	Oct-13	
Year 5	59	47	-12	-20.34%		No. Classes Req'd	6	7	1
Year 6	58	56	-2	-3.45%		Actual No. Classes	7	8	0
TOTAL	394	403	9	2.28%					
	Jul-13	Oct-13				Not eligible as requi	red number of	classes is	7
Actual No. Classes	15	16	1 /	ok		Pupils	Rate	Funding	
Actual No. Teachers (	FTE)		1.00	ok		•	17 200	0	
-						Classes			
Pupils	Rate I	Funding					0 18,000	0	
-	9 £829.50	7,466				TOTAL		0	

<u>Theale Primary</u>									
Growth					OR Infant Class Siz	e			
Year Group	Oct-12	Oct-13	Increase	%	Year Grou	qu	Oct-12	Oct-13	Increase
Reception	46	42	-4	-8.70%	Reception		46	42	
Year 1	30	47	17	56.67%	Year 1		30	47	
Year 2	30	30	0	0.00%	Year 2		30	30	
Year 3	30	31	1	3.33%	TOTAL		106	119	1
Year 4	30	30	0	0.00%			Jul-13	Oct-13	
Year 5	31	31	0	0.00%	No. Classes Re	q'd	4	4	
Year 6	30	30	0	0.00%	Actual No. Clas	ses			
TOTAL	227	241	14	6.17%					
	Jul-13	Oct-13							
Actual No. Classes	7	9	2 (	ok	Pupils	R	late	Funding	
Actual No. Teachers (	FTE)		2.00	ok		13	200	0	
	-				Classes				
Pupils	Rate	Funding				0	18,000	0	
- 1	4 £829.50	11,613			TOTAL			0	

Growth					OR	Infant Class Size				
Year Group	Oct-12	Oct-13	Increase	%		Year Group		Oct-12	Oct-13	Increase
Reception	75	70	-5	-6.67%		Reception		75	70	
Year 1	72	81	9	12.50%		Year 1		72	81	
Year 2	58	78	20	34.48%		Year 2		58	78	
Year 3			0	#DIV/0!		TOTAL		205	229	24
Year 4			0	#DIV/0!				Jul-13	Oct-13	
Year 5			0	#DIV/0!		No. Classes Req'd		7	8	1
Year 6			0	#DIV/0!		Actual No. Classes		8	9	0
TOTAL	205	229	24	11.71%						
	Jul-13	Oct-13				Not eligible as requi	ired	number of	classes is	8
Actual No. Classes	8	9	1 (	ok		Pupils		Rate	Funding	
Actual No. Teachers (F	TE)		1.00 (	ok			24	200	0	
						Classes				
Pupils	Rate	Funding					0	18,000	0	
2	4 £829.50	19,908				TOTAL			0	

SUMMARY	
Total Budget	£100,000
Funding Allocated to:	
The Willows	48,111
John Rankin Infants	24,056
Compton	14,858
Falkland	23,000
Parsons Down Junior	29,862
Purley	8,295
Burghfield St Marys	16,590
Hungerford Primary	7,466
Calcot Infants	19,908
Theale Primary	11,613
Total Allocations	£203,758
Overspend	£103,758

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# Agenda Item 9

Wes	West Berkshire Schools' Forum						
Title of Report: Early Years Funding Update							
Date of Meeting:	9 <sup>th</sup> December 2013						
Contact Officer(s)	Claire White & Maria Shepherd						
For Discussion							

#### 1. Background

- 1.1 On 29 January 2012 the Department of Education published "more great childcare, which outlined the Government's plan to improve quality in the early years and to give parents more choice
- 1.2 As part of this plan, the Government intends to reform the role of the local authority to remove duplication and introduce earned autonomy for effective providers. This will free up local authorities to focus on improving ineffective providers and securing higher standards.
- 1.3 The consultation on these proposals closed on 6<sup>th</sup> May 2013. It covered both funding requirements and conditions set by the local authorities and funding mechanisms to be used by the Department.
- 1.4 The Government's response to the consultation is set out in "more affordable childcare". As a first step the Department has published statutory guidance which says the Local Authority should offer to fund places for 3 and 4 year olds attending any "satisfactory/requires improvement", "good" or "outstanding" provider and 2 year olds attending any "good" or "outstanding" provider.
- 1.5 Local Authorities should not place conditions on "good" or "outstanding" providers other than those relating to proper use of public funds, ensuring funded places are entirely free of charge to parents, ensuring parents are able to access a place flexibly, ensuring providers meet the needs of disabled children or those with a SEN and ensuring providers are keeping children safe.
- 1.6 Any conditions local authorities make of providers who are judged as "satisfactory"/"requires improvement" must relate to addressing concerns raised by Ofsted at inspection.
- 1.7 The Government will refocus the duty on local authorities to secure information, advice and training for childcare providers. Authorities will be under a duty to secure information, advice and training to meet the needs of

providers judged by Ofsted as "requiring improvement". Local Authorities will continue to have a power to provide information, advice and training for other providers.

- 1.8 The DfE is not making any changes to the regulations governing the early years single funding formula and centrally retained funding for 2014/15.
- 1.9 It is expected that a further consultation regarding early years funding from 2015/16 will take place soon with the proposal to move to national funding rates and a national Early Years Single Funding Formula for two, three and four year olds.

#### 2. Budget Position 2013/14

- 2.1 From 2013/14, DSG funding is received in funding blocks, one of which is Early Years. Although the blocks are not ringfenced, for 2013/14 the Council has set a budget for each block at the funding level received for each block.
- 2.2 Funding for the 2013/14 early years block will not be confirmed until May/June 2014 due to 3 and 4 year old funding being based on 5/12 of the January 2013 census and 7/12 of the January 2014 census. Therefore we are required to estimate our funding based on our expected number of children to be counted in the January 2014 census.
- 2.3 Our current forecast summarised below is based on the actual number of hours paid in the Summer and Autumn terms plus a forecast of the Spring term calculated by taking the actual hours in the Autumn term and applying the same percentage growth that occurred between Autumn and Spring last year.

	Budget 2013/14	Forecast 2013/14	Variance 2013/14
2 Year old Funding	1,033,550	491,220	-542,330
3 & 4 Year Old Funding	5,918,380	6,443,040	524,660
Central EY Funding	192,720	198,310	5,590
DSG EY Block Grant	-7,144,650	-7,662,240	-517,590
TOTAL	0	-529,670	-529,670

- 2.4 It is expected that the overspend on 3 and 4 year olds (due to the increased take up of hours) will be offset by an increase in DSG grant.
- 2.5 The funding received for 2 year olds was split : £755,550 was allocated for statutory place funding for 252 children, accessing the full 15 hours from April 2013 and £278,000 was allocated for trajectory funding in order to build 252 places by September 2013 and 504 places by September 2014. The actual

take up of 2 year old places has been significantly less (as expected) resulting in the forecast underspend.

2.6 It is proposed that the overall early years underspend (from the trajectory funding) be ringfenced to this block and be carried forward to continue with the trajectory building of 504 2 year old places by September 2015, plus to plug the gap in the reduction of the 3 and 4 year old funding from next year due to the £364k funding for universal provision no longer being paid.

#### 3. Proposals for 2014/15

- 3.1 With the possibility of a national Early Years formula from 2015/16, the Steering Group is proposing that there will be no changes to the early years formula for 2014/15 in order to give settings some stability in their funding for a further year.
- 3.2 We have not yet been notified of our DSG allocation for 2014/15 but understand that the guaranteed unit of funding will remain the same. If part of the underspend from 2013/14 is utilised to cover the reduction in the universal provision funding of £364k, this should enable the formula rates to remain the same. Further work on the 2014/15 budget will be carried out once the data from the January 2014 census is available. In the meantime the Steering Group are looking at options should there not be enough funding available.
- 3.3 The Steering Group is also currently reviewing the method of allocating deprivation funding to settings, as there has been some concern that it is not reaching the settings that need it most.

#### **Appendices**

Appendix A – Early Years Forecast for 2013/14

### Appendix A

nitoring fo	r 2013/1	4					
2013/14 Budget Full Year	Act	ual (2 terms)	2013/14 Forecast Full Year	2013/14 Variance Full Year	Hours Budget	Hours Forecast	
£	£		£	£		-	No.
					118,587	125,271	6,685
						!	I
		49.84%	198,310				
278,000							
7,144,650	4,692,665	65.68%	7,132,575	-12,075	1,315,239	1,423,047	107,807
-7,144,650			-7,662,238	-517,588			
0			-529,662	-529,662	(note: min	us '-' is an u	underspend)
Budget	Jan-13	Jan-14	Forecast	E/10 Jap 10 aa	2010 1 7/10	lon 14 con	
			110 77	D/ 12 Jan 15 Ce	115US + 7/12		sus
1,459.36	· · · ·	1,686.92					
02 011 00			C2 011 00				
23,911.00			23,911.00				
£5,707,557			£6,225,147				
£364,000			£364,000	one-off transitio	onal funding	2013/14 onl	у
£770.582			£770.582	Est. 252 childr	en x £5.36 n	hr x 15 hrs	x 38 wks
£302,509							
£7,144,648			£7,662,238				
	2013/14 Budget Full Year £ 3,961,810 - 1,128,610 827,960 - 755,550 - 192,720 - 278,000 - 7,144,650 - 7,144,650- 7,144,650 - 7,144,650- 7,144,650 - 7	2013/14 2013   Budget Act   Full Year to 4/10/13   £ £   3,961,8101 2,938,209   1,128,610 814,983   827,960 675,060   755,550 168,363   192,720 96,050   278,000 96,050   278,000 96,050   278,000 96,050   278,000 96,050   278,000 96,050   278,000 96,050   278,000 96,050   278,000 96,050   278,000 96,050   278,000 96,050   278,000 96,050   278,000 96,050   278,000 96,050   278,000 96,050   3013,050 4,692,665   8 91,042,60   1,458,8 1,042,60   1,459,36 1,458,40   £3,911.00 55,707,557   £3,911,00 55,707,557   £3,912,009 96,050   £770,582 £302,509   £302,50	Budget   Actual     Full Year   to 4/10/13 (2 terms)     £   £   %     3,961,810   2,938,209   74.16%     1,128,610   814,983   72.21%     827,960   675,060   81.53%     755,550   168,363   22.28%     192,720   96,050   49.84%     278,000   77,144,650   4,692,665   65.68%     6   7,144,650   76,050   100     7,144,650   76,050   76,050   76,050     8   100   76,000   76,000   76,000     7,144,650   76,000   76,000   76,000   76,000     7,144,650   76,000   76,000   76,000   76,000     8   9,000   76,000   76,000   76,000   76,000     8   9,000   76,000   76,000   76,000   76,000   76,000   76,000   76,000   76,000   76,000   76,000   76,000   76,000   76,000   76,000   76,000   7	2013/14   2013/14   2013/14   2013/14     Budget   Actual   Forecast     Full Year   £   %   £     3,961,810   2,938,209   74.16%   4,365,387     1,128,610   814,983   72.21%   1,218,742     827,960   675,060   81.53%   858,915     755,550   168,363   22.28%   491,222     192,720   96,050   49.84%   198,310     278,000   -7,144,650   -7,662,238   -7,662,238     0   -529,662   -7,662,238   -7,662,238     1.7,144,650   Jan-13   Jan-14   Forecast     Jan 13 census   Actual   Forecast   -7,662,238     415.68   415.80   474.04   449.77     1,043.68   1,042.60   1,212.88   1,141.93     1,459.36   1,458.40   1,686.92   1,591.70     £3,911.00   £3,911.00   £3,911.00   £3,911.00     £5,707,557   £6,225,147   5364,000   £364,000	2013/14 2013/14 2013/14 2013/14 2013/14   Budget Actual Forecast Full Year E £   3,961,810 2,938,209 74.16% 4,365,387 403,577   1,128,610 814,983 72.21% 1,218,742 90,132   827,960 675,060 81.53% 858,915 30,955   755,550 168,363 22.28% 491,222 -264,328   192,720 96,050 49.84% 198,310 5,590   278,000 -7,144,650 -7,662,238 -517,588   0 -7,662,238 -517,588   0 -529,662 -529,662   -7,144,650 -7,662,238 -517,588   0 -7,662,238 -517,588   0 -7,662,238 -517,588   10 -7,662,238 -517,588   113 census Actual Forecast 5/12 Jan 13 census   415,68 415,80 474.04 449.77   1,043,68 1,042.60 1,212.88 1,141.93   1,459,36 1,458.40 1,686.92 1,5	2013/14   2013/14   2013/14   2013/14   2013/14   Point and a stress of the stress of	2013/14 Porecast Variance Budget Hours Budget Hours Budget Forecast % <

# Agenda Item 10

West Berkshire Schools' Forum						
Title of Report: Update on PRU Funding Arrangements						
Date of Meeting:	9 <sup>th</sup> December 2013					
Contact Officer(s)	Cathy Burnham					
For Discussion						

#### 1. Background

- 1.1 The way our two PRUs (Reintegration Service and Alternative Curriculum) receive their funding changed in April 2013 in line with the Government's school funding reforms for High Needs pupils. Schools were briefed about the financial changes for 2013/14 only.
- 1.2 PRUs receive base finding of £8,000 per place, with the number of places agreed by the DfE. The remainder of the costs are subject to 'Top-Up' funding from the commissioning LA and/or school, on a per pupil basis. Each pupil is assigned a banding according to their needs in order to calculate the top up funding.
- 1.3 Currently, schools do not pay £3500 lump sum to The Reintegration Service for managing fixed term exclusions, but pay the daily top up rate for each actual admission. For the Reintegration Service this top up ranges from £74 -£160 per day. The LA supports primary schools by paying 50% of these top ups.
- 1.4 Currently, schools wishing to place a young person in the KS4 Alternative Curriculum pay £1000 per term for a maximum of 6 terms, plus AWPU.

#### 2. Proposals for 2014/15

- 2.1 Both PRUs are working hard at cutting budget costs in order to ensure greater value for money and effective provision. This will require a staff restructuring, and an amalgamation and reduction of bases, both of which are already in progress. It is hoped that this rationalisation of premises and the staffing restructure will be complete before 2015.
- 2.2 It is proposed to raise the cost of an Alternative Curriculum place to £1500 per term from Sept 2014 (plus AWPU).
- 2.3 It is proposed to continue the current top up funding rates for the Reintegration Service, but from April 2014 to reduce the LA support to primary schools to 25% of the cost for each pupil, with the school paying the remaining 75%.

2.4 The funding for post 16 students attending The Porch will be met by the EFA.

#### 3. Conclusion

- 3.1 The funding arrangements in 2013/14 for fixed term exclusions and planned placements were temporary to allow for a phased transfer of financial responsibility from the LA to schools. The cost of permanent exclusions will continue to be met by the LA.
- 3.2 Other pressures on the High Needs Block (such as high needs students in FE colleges) necessitates these funding changes for 2014/15.

#### Appendices

Appendix A – PRU Funding Arrangements 2013/14 and Changes for 2014/15

### Pupil Referral Unit Funding Changes: a briefing April 2013

From 1 April 2013, the management committees of PRUs will have delegated budgets. The Reintegration Service and the Alternative Curriculum will function as 2 schools, but with one joint management committee acting as a Governing Body. Home Education will remain within The Reintegration Service but will be separately funded so while there will be changes to its structure and procedures (see separate information to follow), schools will see no changes to the current Home Education funding arrangements.

The way PRUs receive their funding will be changing from April 2013, in line with the Government's school funding reforms for High Needs pupils. The PRUs will receive base funding of £8,000 per place, with the number of places being agreed by the DFE. This will then be subject to a top up funding from the commissioning LA or school for each pupil admitted to the PRU.

n.b. The top up rates and payment process as set out in this briefing will be in place for 2013/14 only. It will be monitored throughout the year and amendments will be proposed for 2014/15. The PRUs and the LA, in close consultation with the schools, will work on a re-structuring of the service in order to ensure value for money and effective provision. This year, secondary schools will not have to pay a £3500 lump sum to The Reintegration Service for managing the fixed term exclusions, but will pay the daily top up rate for their actual admissions.

The top up funding is calculated on the needs of each individual pupil, and the PRUs have identified 4 bands of student based on the staffing ratio required (see below). The banding needs to be agreed by the PRU Headteacher and the commissioner prior to the pupil taking up a place. Top up funding is payable for the actual number of days the pupil is allocated the place.

Pupil Referral Units							
New Banding	Staffing Ratio Funding is Based On	Total Funding Rate £	Top Up £ Annual	Top Up £ Daily Rate			
Band 1	Teacher 1:6, TA 1:6	22,191	14,191	74.69			
Band 2	as band 1 + 25% 1:1	26,278	18,278	96.20			
Band 3	as band 1 + 50% 1:1	30,364	22,364	117.71			
Band 4	as band 1 + 100% 1:1	38,536	30,536	160.72			

The funding for pupils attending **The Reintegration Service** is as follows:

Pupil Profile	Base funding from DfE via LA	Commissioner	Cost to commissioner	Funding Transferred	Payment method	Proposed Change for 2014/15
1. Primary permanent exclusion	£8k	LA	Top up according to banding	AWPU repaid by school to LA (pro rata)	LA pays RS 6 weekly/half termly in arrears	
2. Primary permanent exclusion with SEN statement	£8k	LA	Top up according to banding	AWPU & SEN top up repaid by school to LA (pro rata)	LA pays RS 6 weekly/half termly in arrears	
3. Primary fixed term exclusion	£8k	school	Reduced costs this year only. School to pay 50% of top up at daily rate. LA to pay 50% of top up at daily rate	School keeps AWPU	RS invoices school / LA pays at end of fixed period (or 6 weekly/half termly if a longer placement)	School to pay 75% of top up at daily rate. LA to pay 25% of top up at daily rate.
4. Primary fixed term exclusion with SEN statement	£8k	school	Reduced costs this year only. School to pay 50% of top up according to banding at daily rate. LA to pay 50% of top up at daily rate	School keeps AWPU & SEN top up	RS invoices school / LA pays at end of fixed period (or 6 weekly/half termly if a longer placement)	School to pay 75% of top up at daily rate. LA to pay 25% of top up at daily rate.
5. Primary short courses and part-time and full time in- reach placements	£8k	school	Reduced costs this year only. School to pay 50% of top up according to banding at daily rate. LA to pay 50% of top up at daily rate	School keeps AWPU (& SEN top up if relevant)	RS invoices school / LA pays at end of fixed period (or 6 weekly/half termly if a longer placement)	School to pay 75% of top up at daily rate. LA to pay 25% of top up at daily rate.

Pupil Profile	Base funding from DfE via LA	Commissioner	Cost to commissioner	Funding Transferred	Payment method	Proposed Change for 2014/15
6. Primary pupils currently in Reintegration Service at 1/4/13	£8k	school	No extra costs to school. LA to fund 100% of top up	School keeps AWPU unless on single role at RS	LA pays RS 6 weekly/half termly	No longer applicable
7. Secondary permanent exclusion	£8k	LA	Top up according to banding. School repays AWPU to LA.	AWPU repaid by school to LA	LA pays RS 6 weekly/half termly	
8. Secondary permanent exclusion with SEN statement	£8k	LA	Top up according to banding if LA is the commissioner. School repays AWPU to LA. School repays SEN top up to LA.	AWPU and any SEN top up repaid by school to LA	LA pays RS 6 weekly/half termly	
9. Secondary fixed term exclusion	£8k	school	Top up according to banding	School keeps AWPU	RS invoices school at end of fixed period (or 6 weekly/half termly if a longer placement)	
10. Secondary fixed term exclusion with SEN statement	£8k	school	Top up according to banding	School keeps AWPU & SEN top up	RS invoices school at end of fixed period (or 6 weekly/half termly if a longer placement)	
11. Secondary at risk of exclusion, full or part time place	£8k	school	Top up according to banding at daily rate.	School keeps AWPU (& SEN top up if relevant)	RS invoices school at end of fixed period (or 6 weekly/half termly if a longer placement)	

Pupil Profile	Base funding from DfE via LA	Commissioner	Cost to commissioner	Funding Transferred	Payment method	Proposed Change for 2014/15
12. LAC pupils & UAS cared for by West Berkshire	£8k	LA	Top up according to banding	Payment made from LAC budget	LA/Virtual Headteacher pays RS 6 weekly/half termly	
13. Pupils placed by PPP on a temporary basis until integrated into a new school	£8k	LA	Top up according to banding	AWPU and any SEN top up repaid by school to LA, who then transfers the relevant portion of this funding to the new school	LA pays RS 6 weekly/half termly in arrears	
14. Pupils from out of area without a school, or coming from an Out- County PRU	£8k	LA	Top up according to banding	N/A	RS invoices relevant commissioner at the end of a fixed period or 6 weekly/half termly	

The funding for pupils attending the KS4 **Alternative Curriculum** is as follows:

Pupil Profile	Base funding from DfE via LA	Commissioner	Cost to commissioner	Funding Transferred	Payment	Proposed Change for 2014/15
1. Permanently excluded - admission via PPP	£8k	LA	Top up according to banding	AWPU & any SEN top up repaid by school to LA.	In April for summer term. In September & January with adjustments	
2. Requested change of placement – admission via PPP	£8k	school	School to pay a reduced rate, for this year only, of £3k per year (£1k per term from September 2013). LA to fund remaining top up costs according to banding.	AWPU & any SEN top up repaid by school to LA.	PRU to invoice school termly. LA pays top up termly	School to pay a reduced rate, for this year only, of £4.5k per year (£1.5k per term from September 2014). LA to fund remaining top up costs according to banding.
3. Pupils from out of area without a school, or coming from an Out- County PRU	£8k	LA	Top up according to banding	N/A	PRU to invoice commissioning LA	

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West Berkshire Schools Forum					
Title of Report:	Update on Schools in Financial Difficulty				
Date of Meeting:	9 <sup>th</sup> December 2013				
Contact Officer(s)	Clare Warren				
For Discussion					

#### 1. Background

In May 2013 3 schools budgeted a deficit:	
Parsons Down Junior	£13,670
The Willows	£43,240
John O'Gaunt	£182,497

The Schools Finance Team has been working closely with these schools to support their recovery plans and monitor their progress as shown below.

The team are also closely monitoring and supporting a further 4 schools that are currently causing us financial concern.

#### 2. Schools with deficits in current year 2013/14

**2.1 Parsons Down Junior**: The school have made a number of staffing changes and are currently forecasting an improved position from their budget and they are closely monitoring the position.

**2.2 The Willows**: The school is benefitting from a very strong growth in pupil numbers and on census day had 251 pupils compared to a budgeted 260 (last year was 193). They have subsequently gained a further 12 pupils as well as having a full nursery. Whilst they are receiving some additional monies for the in-year pupil number growth, there is continuing pressure on staff and curriculum costs from this growth e.g. 2 existing TAs are being moved to support 2 new pupils at the top end of their High Needs. They also have a significant level of English as an Additional Language needs. The school is currently forecasting to come in close to budget and they are closely monitoring the position.

**2.3 John O'Gaunt:** A proposal to make the school an all-through school has now been agreed by the Council's Executive and this will now go out to wider consultation. The school also have a new School Business Manager who will be supported by the School Finance Team during the budget process. The school is currently forecasting to come in close to budget and they are closely monitoring the position.

**2.4 Other schools:** As in previous years the School Finance Team will carry out a detailed review of schools at the end of December and will offer support to any other schools that they identify as being at risk of not meeting their budgets.

#### 3. Potential School Deficits 2014/15

18 schools budgeted a deficit for 2014/15. Those with a significant deficit are being contacted and support is being offered.

#### 4. Contingency for Primary Schools in Financial Difficulty

Primary schools have de-delegated formula funding for Schools in Financial Difficulty. This fund is £115,680. No applications to access this funding have been made to date.

West Berkshire Schools' Forum - Heads Funding Group					
Title of Report:	DSG Monitoring 2013-14, Month 7				
Date of Meeting:	27 <sup>th</sup> November 2013				
Contact Officer(s)	Ian Pearson, Shannon Coleman-Slaughter				
For Discussion					

#### 1. Background

- 1.1 The main source of funding for schools is the Dedicated Schools Grant (DSG). It is a ring fenced specific grant and can only be used on school/pupil activity.
- 1.2 The grant is split into three funding blocks. The schools block is calculated by multiplying a guaranteed unit of funding per pupil (set by the DfE) by the actual pupil numbers from the October census count (so October 2013 census for 2014/15 budget); the early years block is calculated by multiplying a guaranteed unit of funding 5/12 from the January 2013 early years census, and 7/12 from the January 2014 early years census; the high needs block is a fixed sum based on the actual budget set by the Council in 2012/13.
- 1.3 The Local Authority is required to use national formula factors but applies local rates to distribute funding to schools.
- 1.4 Centrally Retained Overspends, unless funded from outside the DSG, are carried forward and top sliced from the following year's DSG allocation. Underspends must be carried forward to support the school's budget in future years.
- 1.5 The Authority and Schools' Forum are responsible for ensuring that the DSG is deployed correctly, and monitoring of spend against the DSG needs to take place regularly to enable decision making on overspends/underspends and to inform future year budget requirements.

#### 2. Monitoring Position as at Month 7 (31st October 2013)

	Total Budget £m	Actual Spend Forecast £m	Forecast Outturn
			Variance £m
Schools Block (inc ISB)	69.271	69.228	-0.043
Early Years Block	7.061	7.061	0.0
High Needs Block	16.392	15.559	-0.833
Total Net Expenditure	92.724	91.847	-0.877
Support Service Recharges	0.720	0.720	0.0
Total Expenditure	93.445	92.568	-0.877
DSG Grant	93.445	93.445	0
Net Position	0	-0.877	-0.877

2.1 The following is the position as at the end of October 2013. A further analysis per cost centre is shown in Appendix A:

- 2.2 The Schools Block inclusive of the ISB is forecasting a year end position of £43k under spent. The under spend is being driven through supplies and services savings across the Behaviour Support Service (£29k), Servicing of School's Forums (£11k) and a £4.5k saving on Carbon Allowances purchased on behalf of schools, a small pressure is being incurred against the Admissions service. All ISB are forecasting on line.
- 2.3 The Early Years Block is forecasting a year end position of on line.
- 2.4 The High Needs Block is forecasting a year end position of £833k under spent. Within the High Needs Block the Top Up cost centres are forecasting a pressure of £43k. The High Needs Contingency is currently forecasting a year end position of £939k under spent this is post a virement of budget from contingency of £709k as agreed at the School's Forum on 7<sup>th</sup> October 2013 into the Top Up cost centres. The net forecast position for the Top Up cost centres, including the contingency, is £897k under spent at the year end.
- 2.5 Appendix A details all under and over spends forecast within the High Needs Block.

#### **Appendices**

Appendix A – DSG 2013/14 Budget Monitoring Report

### Dedicated School's Grant (DSG) 2013-14 Budget Monitoring Month 7

I

Budget manager	Cost Centre	Description	Orginal Budget	Net Virement s in year	Amended Budget	Actual	Variance	Comments
Ian Pearson	90020	Primary Schools	46,397,350	0	46,397,350	46,397,350	0	
Ian Pearson	90025	Secondary Schools	21,826,160	0	21,826,160	21,826,160	0	
Ian Pearson	90112	Special Costs Primary	25,010	0	25,010	25,010	0	
lan Pearson	90117	Special Costs Secondary	15,550	0	15,550	15,550	0	
Ian Pearson	90230	Schools in Financial Difficulty	115,680	0	115,680	115,680	0	
Ian Pearson	90235	School Delegated Contingency	100,000	0	100,000	100,000	0	
Maxine Slade	90255	Virtual School Service	171,410	0	171,410	171,410	0	
Cathy Burnham	90349	Behaviour Support - DSG	150,110	0	150,110	120,570	-29,540	Supplies & services underspends plus vacancy savings.
Melanie Ellis	90711	Schools Finance	46,580	0	46,580	46,580	0	
Caroline Corcoran	90583	CLA/MPA Licences	47,000	0	47,000	47,000	0	
lan Pearson	90019	DSG Servicing of Schools' Forum	95,320	0	95,320	84,320	-11,000	Savings on supplies and services budgets
Adrian Slaughter	90028	Schools Carbon Reduction Commitment	105,000	0	105,000	100,439	-4,561	Reduced Carbon Reduction Commitment allowances
Caroline Corcoran	90743	Admissions	176,020	0	176,020	177,720	1,700	
	Ś	Schools Block Total	69,271,190	0	69,271,190	69,227,789	-43,401	
Ian Pearson	90010	Nursery Schools	827,960	0	827,960	827,960	0	
Maria Shepherd	90036	Early Years Funding for PVI	3,961,810	0	3,961,810	4,365,387	403,577	Mis coding to be corrected, cost centre
lan Pearson	90037	Early Yrs Funding Maintained Sector	1,128,610	0	1,128,610	1,128,610	0	90018
Maria Shepherd	90017	Early Years Support Team	109,010	0	109,010	114,600	5,590	Salary pressure
Maria Shepherd	90018	Expenditure on 2 year olds	1,033,550	0	1,033,550	624,383	-409,167	Will be offset by correction against 90036
	Earl	y Years Block Total	7,060,940	0	7,060,940	7,060,940	0	
Anne Cooper	90539	Special Schools - Top Up Funding	2,420,120	0	2,420,120	2,473,377	53,257	Based on current demand levels
Anne Cooper	90548	Non WBC Special Schools - Top Up Funding	520,000	0	520,000	460,000	-60,000	Based on current demand levels
Anne Cooper	90579	Independent Special School Place & Top Up	0	832,070	832,070	832,070	0	Based on current demand levels
Anne Cooper	90580	Further Education Colleges Top Up	0	893,070	893,070	893,070	0	Budget increased from DSG High Needs Contingency
Anne Cooper	90617	Resourced Units top up Funding maintained	420,060	0	420,060	420,060	0	Based on current demand levels
Anne Cooper	90618	Non WBC Resourced Units - Top Up Funding	60,000	0	60,000	30,150	-29,850	Based on current demand levels
Anne Cooper	90621	Mainstream - Top Up Funding maintained	512,830	0	512,830	561,742	48,912	Based on current demand levels
Anne Cooper	90622	Mainstream - Top Up Funding Acadamies	362,740	0	362,740	362,740	0	

Anne Cooper	90624	Non WBC Mainstream - Top Up Funding	48,210	0	48,210	48,210	0	
Cathy Burnham	90625	Pupil Referral Units - Top Up Funding	812,610	0	812,610	842,610	30,000	Based on current demand levels
Jane Seymour	90237	Special Needs Delegated Contingency	619,320	319,600	938,920	0	-938,920	
High I	Needs Blo	ck: Top Up Funding Total	5,775,890	2,044,740	7,820,630	6,924,029	-896,601	
Cathy Burnham	90320	Pupil Referral Units	672,000	0	672,000	672,000	0	
lan Pearson	90540	Special Schools	3,530,000	-273,330	3,256,670	3,256,670	0	
Rhian Ireland	90555	LAL Funding	134,600	0	134,600	134,600	0	
Anne Cooper	90584	Resourced Units - Place Funding (70)	680,000	0	680,000	680,000	0	
Cathy Burnham	90582	PRU Outreach	76,880	0	76,880	76,880	0	
Jane Seymour	90585	HN Outreach Special Schools	105,650	0	105,650	105,650	0	
Hiat	1 Neede R	lock: Place Funding Total	5,199,130	-273,330	4,925,800	4,925,800	0	
	INCEUS D	ioon. I lace I unully Total	5,133,130	-213,330	7,323,000	7,020,000	0	
Ian Pearson	90026	Academy SEN Payments	368,360	0	368,360	368,360	0	
lan Pearson	90038	Pupil Premium	0	0	0	0	0	
Jane Seymour	90231	Non Delegated Contingency	0	0	0	0	0	Funding now delegated to schools
Ian Pearson	90236	Managed Moves/Exclusions Contingency	0	0	0	0	0	
Rhian Ireland	90238	Sen Pre School Childrn	38,220	0	38,220	50,220	12,000	Based on estimated demand for Autumn and Spring Terms.
Anne Cooper	90240	Applied Behaviour Analysis	136,580	0	136,580	111,000	-25,580	Lower demand for services than anticipated.
Rhian Ireland	90280	Specl Needs Spprt Team	311,370	0	311,370	315,370	4,000	Pressure on salary budgets
Jane Seymour	90290	Sensory Impairment	227,420	0	227,420	227,420	0	
Cathy Burnham	90315	Home Tuition	148,270	0	148,270	218,270	70,000	Pressure due to need to provide full time support to children.
Cathy Burnham	90341	Ed Psychology - DSG	0	0	0	0	0	
lan Pearson	90515	Willink Sports Centre	0	0	0	3,800	3,800	Residual costs for Energy prior to 31st march 2013 post recharges.
Anne Cooper	90565	Equipment For SEN Pupils	38,470	0	38,470	38,470	0	
Anne Cooper	90575	Non LEA Special School (OofA)	2,671,090	-1,015,820	1,655,270	1,655,270	0	
Jane Seymour	90577	SEN Commissioned Provision	448,890	0	448,890	448,890	0	
Anne Cooper	90605	Recoupment Special Schools	0	0	0	0	0	
Anne Cooper	90610	Hospital Tuition	0	0	0	17,665	17,665	Costs associated with four children currently receiving services.
Anne Cooper	90615	Recoupment Resourced Units	0	0	0	0	0	
Anne Cooper	90620	Recoupment Mainstream Schools	0	0	0	0	0	
Anne Cooper	90623	Recoupment PRU's	0	0	0	0	0	
Jane Seymour	90722	Special Needs Assess - DSG	0	0	0	0	0	
lan Pearson	90736	Pupil & Student Services - DSG	0	0	0	0	0	

Caroline Corcoran	90742	Place Planning, Transport and Finance DSG	0	0	0	0	0	
Rhian Ireland	90830	ASD Teachers	118,360	0	118,360	118,360	0	
Sheila Loy	90903	Peer Montoring Funding	0	0	0	0	0	
Maxine Slade	90917	Children in Public Care	0	0	0	0	0	
Rhian Ireland	90957	Early Intervention	45,510	0	45,510	32,010	-13,500	Supplies and services savings
Cathy Burnham	90961	Vulnerable Children	80,000	0	80,000	80,000	0	C C
Rhian Ireland	90965	SEN Inclusion Programme	28,780	0	28,780	23,780	-5,000	Supplies and services savings
Avril Allenby	90994	Primary Strategy 1:1 Tuition	0	0	0	0	0	<b>J</b>
High Needs E	Block: Non	Top Up or Place Funding	4,661,320	-1,015,820	3,645,500	3,708,885	63,385	
	Hig	h Needs Block Total	15,636,340	755,590	16,391,930	15,558,714	-833,216	
xpenditur	e acros	s funding bocks	91,968,470	755,590	92,724,060	91,847,443	-876,617	
SUPPORT	SERVI	CE RECHARGES	720,890		720,890	720,890	0	
		CE RECHARGES	720,890 92,689,360	755,590	720,890 93,444,950	720,890 92,568,333	0 -876,617	
				<b>755,590</b> -755,590	,			

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